

IMPORTANT READ THIS DOCUMENT THOROUGHLY DO NOT DELAY THIS ACTION

_____/_____
(LAST, FIRST NAME MI) (SSN) DATE: _____

(UNIT, RANK, UNIT PHONE NUMBER) SUSPENSE DATE: _____

MEMORANDUM FOR

SUBJECT: HIV (AIDS) Testing for OCONUS PCS

1. All soldiers who are scheduled to depart Fort Bragg for assignment to a new duty station outside CONUS must have verification that they have had a HIV test within 6 months prior to their report month. **YOU DO /DO NOT REQUIRE AN HIV TEST.**
2. If you do not require an HIV test, no further action is required. A copy of this memorandum will be sent to the centralized In-Out Processing Section (**ONE-STOP**) to verify completion if HIV testing.
3. If you do need an HIV test, you must report to Womack Army Medical Center Lab with this memorandum and your DA form 4036-R (Medical and Dental Preparation for Overseas Movement) at least 2 months prior to your availability month to have the test conducted. **FOR LABORATORY TESTING**, operating hours are: **0730-1600, Monday – Friday**. Test results will be available 7 to 10 working days from the date drawn and may be obtained at the Correspondence Section, 1st floor, Womack Army Medical Center, **0800-1600, Monday through Friday**.
4. **REMEMBER:** HIV testing within 6 months of your availability month is a precondition to your departure from Fort Bragg. If you report to **ONE-STOP** without having completed HIV testing, your departure will be delayed until testing is completed and your availability date will not be adjusted to allow full leave time. **IT IS YOUR RESPONSIBILITY TO ENSURE THAT YOUR HIV TESTING IS COMPLETED IN A TIMELY FASHION.**

FOR THE COMMANDER:

Encl

TONI L. SWAIN
Chief, Installation
Reassignment Branch